

NASA Men's Golf – On line Tee Time Booking

Introduction

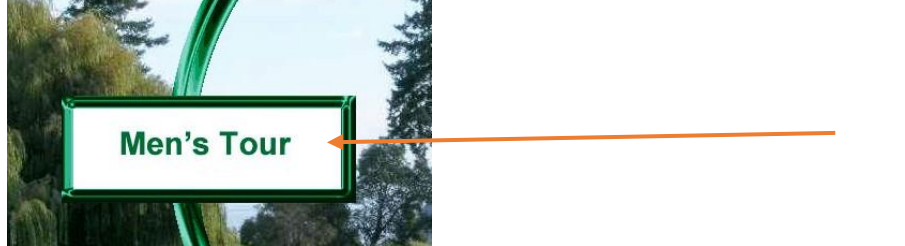

Tee-On is available for bookings starting **730 pm (1930) Wednesday 5 days prior for a Monday tournament and 6 days prior for a Tuesday tournament**. Members can book and cancel tee times until 24 hours before their tee time.


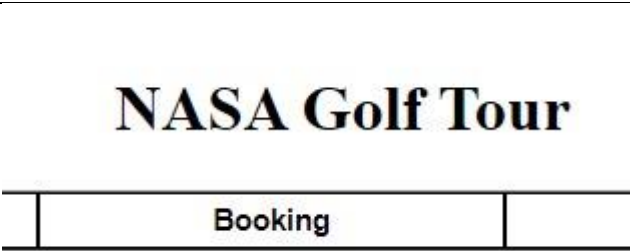


Cancellations, Waiting List and NO shows: If you must cancel your tee time contact the **Tournament Coordinators (TC)** (listed on the NASA schedule). The TC is available from **0900 (9AM) to 2100 (9 PM) Wednesday through Saturday and 0900(9AM) to 1200 (12 Noon) on Sunday**. **Emails will be accepted until 1800 (6PM) on the Sunday** prior to the tournament or Monday in the case of a Tuesday tournament. If no tee times are available Wednesday PM please email the TC and your request will be added to the **waiting list** for the next tournament date. Email is preferred to phone contact if possible.



NO Shows: All cancellations after 1800 (6PM) Sunday or Monday for Tuesday tournaments will be considered as **NO SHOWS**.


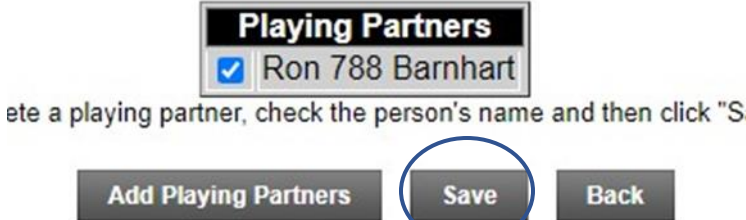
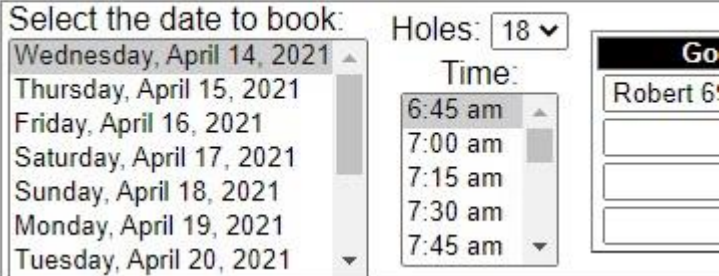

NASA uses a special version of Tee-on.com for our online booking of tee times. NASA is treated as a private club and you **MUST** book through our web site: NASA.golf, not through Tee-on.com directly, even if you are booking for a course that is listed under their courses.





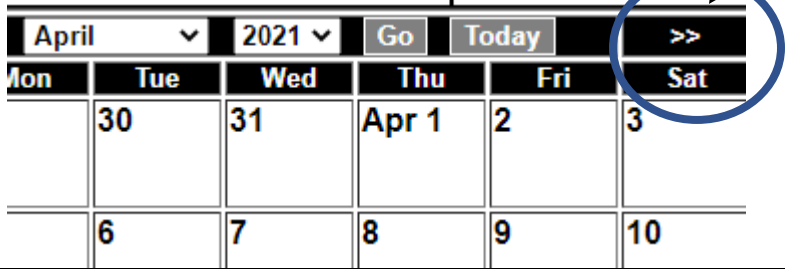
You have been assigned a NASA username and password.

<p>Log onto the NASA golf web site.</p> <p>Click on the Men's Tour banner</p>	
<p>Next click on the Booking button.</p>	

<p>This will bring you to the Tee time booking log in.</p> <p>USERNAME: NASA XXXX. (your 3 OR 4-digit NASA number). New member numbers may also require a 1 in front of their number</p> <p>PASSWORD: NXXXX (your 3 OR 4-digit NASA number. Same as above)</p>	
<p>The tee-on.com window will appear along with NASA Golf Tour at the top.</p>	
<p>SETTING UP YOUR PROFILE</p>	
<p>Click on the tab My Account. This will open another page allowing you to verify personal information along with adding players. DO NOT change the LOG IN username or INITIAL which is set to your NASA NUMBER.</p>	
<p>This tab will display personal information. At the bottom of the page is a tab to ADD PLAYING PARTNERS.</p>	

<p>Click on Add Playing Partners to add a NASA member to your group.</p>	<div style="text-align: center;">  </div>										
<p>This will display all NASA members with the last name Smith</p>	<div style="text-align: center;"> <h3>Member Selection</h3> <p>Enter the first few letters of member's surname and click "Search".</p> <p>Last Name <input type="text" value="smi"/></p> <p> <input type="button" value="Back"/> <input type="button" value="Search"/> <input type="button" value="Cancel"/> </p> </div>										
<p>Click on the correct person and then click the Submit button.</p>	<table border="1" style="width: 100%;"> <thead> <tr> <th style="background-color: black; color: white;">Member Name</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Barbara 2037 Smith</td> </tr> <tr> <td><input type="checkbox"/> Bill 308 Smith</td> </tr> <tr> <td><input type="checkbox"/> Bill 658 Smith</td> </tr> </tbody> </table>	Member Name	<input type="checkbox"/> Barbara 2037 Smith	<input type="checkbox"/> Bill 308 Smith	<input type="checkbox"/> Bill 658 Smith						
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<p>New player will then appear under My Account> Click SAVE. Your info is now updated. Click on New Preferences to see the updates.</p>	<div style="text-align: center;"> <h3>Your information has been updated.</h3> <div style="display: flex; justify-content: center; gap: 20px;"> <div style="border: 2px solid blue; border-radius: 50%; padding: 5px; display: inline-block;"> <input type="button" value="New Preferences"/> </div> <input type="button" value="Continue"/> </div>  </div>										
<p>To ADD a guest use the member search used previously and enter GUEST as a LAST NAME.</p> <p>Select any of the Guest members below.</p> <p>Click on Submit</p>	<table border="1" style="width: 100%;"> <thead> <tr> <th style="background-color: black; color: white;">Member Name</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> 901 Guest</td></tr> <tr><td><input type="checkbox"/> 902 Guest</td></tr> <tr><td><input type="checkbox"/> 903 Guest</td></tr> <tr><td><input type="checkbox"/> 904 Guest</td></tr> <tr><td><input type="checkbox"/> 905 Guest</td></tr> <tr><td><input type="checkbox"/> 906 Guest</td></tr> <tr><td><input type="checkbox"/> 907 Guest</td></tr> <tr><td><input type="checkbox"/> 908 Guest</td></tr> <tr><td><input type="checkbox"/> 909 Guest</td></tr> </tbody> </table> <p style="text-align: right;">Click on Submit</p>	Member Name	<input type="checkbox"/> 901 Guest	<input type="checkbox"/> 902 Guest	<input type="checkbox"/> 903 Guest	<input type="checkbox"/> 904 Guest	<input type="checkbox"/> 905 Guest	<input type="checkbox"/> 906 Guest	<input type="checkbox"/> 907 Guest	<input type="checkbox"/> 908 Guest	<input type="checkbox"/> 909 Guest
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<input type="checkbox"/> 909 Guest											

<p>Guest now included in personal preferences.</p>	 <p>partner, check the person's name ar</p>
<p>To Delete a player check the person's name then click Save.</p>	 <p>ete a playing partner, check the person's name and then click "S</p>
<p>BOOKING TAB LOCATED IN THE MIDDLE OF THE SCREEN</p>	
<p>Click on the Booking Tab. The window to the right will appear.</p>	
<p>Click on the drop down boxes below your name to show your playing partners.</p>	
<p>Select the date and time for your tee time. The system will select the closest tee time for your group.</p>	<p>Once confirmed ALL players in the group will receive an email verification of their tee times. GUEST verification emails are sent to the individual responsible for booking the group. Contact the respective Tour Coordinator to inform him of the Guests name and which member he is a guest of. (ie Joe Smith_guest of 1234)</p>

OTHER OPTIONS AVAILABLE ON TEE ON	OTHER OPTIONS AVAILABLE ON TEE ON				
Click on you name showing your upcoming games.	<p>Upcoming Games</p> <table border="1"> <tr> <td colspan="2">Party</td> </tr> <tr> <td>our</td> <td>Jong, Robert 695, Leat</td> </tr> </table>	Party		our	Jong, Robert 695, Leat
Party					
our	Jong, Robert 695, Leat				
It will display your bookings plus the option of Deleting the entire booking.	 <p>you cannot delete an individual from your tee time. The entire booking will be deleted.</p>				
Viewing the Tee sheet. 1. Click Book Tee time on the Upcoming games OR					
2. Click on Book Tee Time on the Home page.	<p>Home My Account</p> 				
Click on View Tee Sheet Button	<p>booking is only allowed up to 12 days in a</p> 				
This will bring up a Calendar displaying the current month. Click on the Double Arrow on the right side to advance to the next month if necessary.					

Click on the appropriate date to display the tee sheet.

Booking			
<<	May	2021	>>
Sun	Mon	Tue	Wed
Apr 25	26	27	28
2	3	4	5

Switch between Front and Back nine by using the links found at the top of the Tee Sheet.

Booking	
Tee Sheet for NASA Golf Tour on Monday, May 3, 2021	
Front	Back
WomenFront	WomenBack
Time:	Front
7:00 am	Gary 415 Esligar, Harvey 92 Itterman, George707Arnold, John847Doddokenn, Isotta, David 40

Click on the Back button to return to the Booking page. Click Logout when finished.

Back